

**SANDBURG VILLAGE CONDOMINIUM HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
May 7, 2020**

The meeting was conducted by telephone.

Present: Dianna Callahan – Association 1
James Lothe – Association 1
Mary Murtaugh – Association 1
Robert Connor – Association 2
Mary Schneider – Association 2
Diana Levin – Association 3
David Alexander – Eliot
Bruce Kaminsky – Eliot
Leslie Deitch – Faulkner
Beth Murphy – Faulkner
John Berchem – Lowell
Judy Barnes – Association 7
Barbara Fiacchino – Association 7
Nancy Slattery – Association 7

Also present were Melissa Goodwin, HOA Property Manager, Tahalia Menendez, Administrative Assistant, and Marla Jackson, Regional Director, of FirstService Residential.

CALL TO ORDER and AGENDA REVIEW

Ms. Goodwin called the meeting to order at 6:33 p.m. and announced that there were no changes to the agenda. She then called the roll and confirmed that a quorum was present.

ACTION AND DISCUSSION ITEMS

South Mall Project – Change Order Requests

Ms. Goodwin explained the reasons for the 12 Change Order Requests submitted by Wiss Janney Elstner on behalf of Zera Construction Company for the South Mall Project, noting that even taking into account the change orders, the project is still under budget. ***Ms. Murtaugh moved to accept the 12 Change Order Requests submitted by Wiss Janney Elstner Associates, Inc., in the total amount of \$66,576.38. Mr. Berchem seconded the motion. A roll-call vote was taken, and the motion passed unanimously.***

South Mall Project – Cabana Exterior Frame Painting Proposal

Ms. Goodwin stated that Wiss Janney Elstner sought bids to paint the South Pool cabana façades, including new and existing wood at the door jambs as well as the steel framing around the door, and recommends that CSVHOA engage Integrity Painting & Decorating to perform the work. She explained why Integrity's bid is so much lower than that of the other two responding contractors. Discussion ensued. ***Mr. Berchem moved to accept the proposal submitted by Integrity Painting & Decorating on April 30, 2020, to paint the South Pool cabana exterior door frames and metal channels, for an amount not to exceed \$6,045.00. Ms. Barnes seconded the motion. A roll-call vote was taken, and the motion passed unanimously.***


South Mall Project – Christy Webber North Planter Reinstallation

Ms. Goodwin explained the details of Christy Webber's proposal and directed the Board's attention to the color photos of the plant material to be used provided in the Board packet. ***Ms. Fiacchino moved to accept the proposal submitted by Christy Webber & Company on January 10, 2020, to reinstall the drainage mat, gravel, soil and plant material in the northern South Pool planter, for an amount not to exceed \$18,268.63. Ms. Schneider seconded the motion. A roll-call vote was taken, and the motion passed, with Mr. Alexander and Ms. Deitch opposed.*** Discussion ensued.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Ms. Barnes, seconded by Ms. Fiacchino and unanimously approved, the meeting was adjourned at 6:56 p.m.

Respectfully submitted,


Secretary